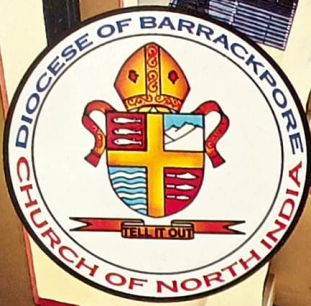




SCHOOL PROSPECTUS



ST. STEPHEN'S GROUP OF SCHOOLS

BARRACKPORE DIOCESAN EDUCATION SOCIETY

ST. STEPHEN

The Patriot Saint



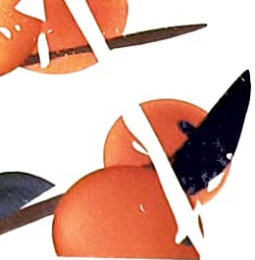
The school derives its name from St. Stephen, the first Christian Martyr, who is regarded as the Patriot Saint of the institution and 15th of February is celebrated as The Stephen's or the Founder's Day. St. Stephen is portrayed in glowing terms in the Books of Acts, chapters 6 & 7 of the Bible.

Stephen was a man of God. He was not only wise but also a person of profound faith. God blessed him richly and he filled with the Holy Spirit. He performed many miracles and went about spreading the message of God. However, there were members of a group called "Free Men", who began to

argue with Stephen and were joined in by others from Cilicia and Asia. They were no match with Stephen who spoke with wisdom that the Holy Spirit had bestowed upon him. They influenced the teachers of the Laws of Moses, had Stephen arrested brought before the Sanhedrin. There were false allegations made against him that he was talking against the Laws of Moses and saying that Jesus of Nazareth would destroy everything and change the customs that Moses had given. When asked if the allegations were true, he spoke boldly against evil practices of Jewish standing at the right hand of God. They yelled at the 'so called' abomination, dragged him out of the city and stoned him to death. In the likeness of his master, he too, at the time of death cried out for forgiveness for all those who had tormented and killed him.

St. Stephen is a glowing example of spiritual leadership. Even at a very young age he had faith, wisdom, vision, courage, love, forgiveness, humility and above all, he had been inspired by the Holy Spirit. He stands as an outstanding witness of Christ and radiant martyr for the cause of the Mission.

We sincerely hope that the life of St. Stephen will inspire all young men and women, who come under tutelage, because they are "STEPHENITES".



AIMS

To develop an aesthetic sense among our students

To provide guidance that nurtures leadership qualities

To facilitate ample exposure in various fields of knowledge

To ensure sharing experience

To provide the scope to enhance knowledge, skill and wisdom

(To inculcate in children tolerance, sense of value, the importance of peace and the beauty of love)

To promote national integration

To help develop a sense of self respect and responsibility

(To help develop a sense of good personality by providing scope for all round development)

(To identify latent talents and provide scope for the development of the same)

To enhance moral and spiritual values

Identifying a student's need is not the "end all and be all" of the responsibility of an educational institution. It is for this reason that the institution often conducts remedial subject oriented classes for students and counselling sessions for students as well as guardians besides other career and educational guidance programmes.



OBJECTIVES

To identify the needs of our teachers and students and organize specific service oriented programs for the

To develop a modern curriculum enriched with materials to enhance the teaching learning process.

To develop effective teaching aids and acquaint teachers with the latest pedagogical skills.

To encourage and coordinate innovative practices, actions, research, experimentation, survey etc. directed towards modern global educational system.

To make an efforts towards initiating creativity in teaching in order to enhance the learning process by :

- Developing curiosity and wide interest in intellectual matter at an early age.
- Including a variety of learning tasks in day to day activities as some children prefer to learn by discovery rather than by imitation.
- Infusing more stimuli into the learning experiences.
- Asking questions that encourage unique or original responses.
- Accepting and valuing unique response given by children.
- Developing progressive path for creative activities.
- Avoiding giving examples when seeking creative efforts.
- Moving on from traditional to untraditional mode of communication with a view to provoking new ideas.
- Providing scope for imaginative ideas.
- Providing scope to slow learners.

SCHOOL POLICIES

UNISON AND SPECIAL EDGE LEARNING POLICY

The teaching and learning policy of St. Stephen's Group of Schools aims at ensuring that the children at our school are provided with high quality learning experiences that lead to a consistently high level of pupil achievement. The Management of St. Stephen's Group of Schools believes that children learn best when they :

- are happy
- are interested and motivated
- achieve tasks and gain approval
- are given tasks which match their ability
- clearly understand the task
- are confident, feel secure and are aware of boundaries
- are challenged and stimulated

We strive to give the students an environment which is challenging and stimulating, peaceful and calm, happy and caring, is well resourced, makes learning accessible, encouraging and appreciative, is welcoming, provides equal opportunities and provides positive working atmosphere.

The Learning Environment in the classroom is organized to ensure that children have the opportunity to work individually, in groups and as a class; make decisions; work cooperatively; solve problems; be creative; discuss their ideas; develop social skills; develop independence; use initiative; receive support and achieve academically.

Children are encouraged to develop organizational skills and independence through :

1 APPROPRIATE TASKS

ATTENDANCE POLICY

- Punctuality is of prime importance and late comers will not be allowed to enter without the permission of the Principal / Vice-Principal / In-Charge.
- Attendance cut off as per the Council Regulations is 75 % In order to qualify for the Board Examination and those below 65% do not qualify for promotion.
- Absentees for 7 consecutive days, without prior notice, will be liable to have their names removed from the register.
- Science students who do not attend the Theory classes regularly shall not be permitted to attend the Practical classes.

2 CONFIDENCE BUILDING

3 EXAMPLES

4 RESPONSIBILITIES

5 PROVISION

6 CO-OPERATING WITH SUITABLE OPPORTUNITIES

7 CHARACTER BUILDING

EXAMS POLICY

1. Passing the Selections Test is essential in order to be sent up for Board Exams.
2. Rules for the conduct of examination, placed on the Notice Board, must be strictly adhered to.

LIBRARY RULES

The Main School has a well equipped Library stocked with over 30,000 books, journals and periodicals of a wide range. Students have access to the facility between 8:30 A.M. to 1:30 P.M. from Monday to Friday and on furnishing of the Library Card which may be obtained on producing Fees Book.

It is imperative that students abide by certain codes of conduct when they are inside the Library besides being careful about the books that they have borrowed. It ought to be noted that sub-lending or transfer of borrowed books to anyone else is not permitted. Borrowed books if damaged or lost have to be made good by replacement or by paying for the cost of the same. The Librarian has the authority to take back any book at any time. There shall be penalty levied upon any defaulter who does not return a book on time.



RIGHT TO EDUCATION

"Education for all" is something we have always believed in. As per the "Right to Education" policy of the Government, we intend to provide equal opportunity to children who do not have access to proper education. It is our humble contribution to nation building and nurturing future nation builders.

CHILD PROTECTION POLICY

St. Stephen's School fully recognizes the contribution it can make to protect children and support pupils in school. The aim of the policy is to safeguard and promote our pupil's welfare, safety and health by fostering an honest, open, caring and supportive climate. The Pupil's welfare is of paramount importance.

THERE ARE FOUR ELEMENTS TO OUR CHILD PROTECTION POLICY:

- Prevention (e.g. positive school atmosphere, teaching and pastoral support for pupils).
- Prevention (by following agreed procedures, ensuring staff are trained and supported to respond appropriately and sensitively to Child Protection Concerns).
- Support (to pupils who may have been abused).
- Working with Parents (to ensure appropriate communication and actions are undertaken).

WE THEREFORE BELIEVE IN :

- Establishing and maintaining an ethos where children feel secure and are encouraged to talk, and are listened to.
- Ensuring that children know that there are adults in the school whom they can approach, if they are worried or are in difficulty.
- Ensuring every effort is made to establish effective working relationship with parents and guardians.
- Operating safe recruitment procedure and making sure that all appropriate checks are carried out on a new staff and volunteers who will work with children.



8 PILLARS

EFFECTIVE LEARNING @ ST. STEPHEN'S SCHOOL

POTENTIAL

TRAINING THINGS THROUGH

MULTIPLE ABILITIES

LEARNING TOGETHER

EMOTIONS AND FEELINGS

SELF AWARENESS

SELF ESTEEM

LEARNING TO LEARN

IN ST. STEPHEN'S SCHOOL, WE ENSURE MOST EFFECTIVE LEARNING THROUGH POTENTIAL

- Recognizing that we have a real influence on an individual child's learning.
- Setting high but realistic expectations.
- Regularly highlighting and celebrating children's personal, social and educational growth and development.
- Communicating in an appropriate manner depending on the individual and situation.
- Working to ensure that all children could move towards being 'the best that I can be'.
- Working towards overcoming constraints in the conditions for learning wherever possible.

MULTIPLE ABILITIES

- Raising our awareness of different kinds of abilities.
- Teaching a rich, integrated curriculum which values all abilities equally.
- Designing skill based learning activities which use and develop several abilities together.
- Recognizing differences in the way children use their abilities.

- Establishing a culture of mutual appreciation so that pupils recognize and value their own and other's abilities/strengths.

EMOTIONS AND FEELINGS

- Engaging children's emotions and feelings effectively in learning.
- Creating a secure, supportive learning environment where ideas are valued.
- Emphasizing on interactions skills.
- Making learning enjoyable and fun.
- Helping children understand and deal effectively with their own feelings.
- Encourage children to be self motivated and to persist in facing difficulties.



SELF ESTEEM

- Showing we value children as individuals, from the process of being consulted, having one's opinions seriously considered, feeling that one's contributions are valued.
- Involving everyone explicitly and openly in building their own self esteem.
- As a whole school and in partnership with parents and the community, children achieve a sense of
 - a. **Security** : (Physical and emotional safety, trust, consistency).
 - b. **Identity** : (Strengths and uniqueness recognised, gender and culture, physical)
 - c. **Belonging** : (Community identity; group respect, involvement).
 - d. **Purpose** : (Valuable activity; sense of direction; progress and achievement).
- Involving children in developing and influencing their own environment and learning, celebrating individual and group activities.
- Using consistent and specific praise to generate motivations and praise from peers and adult.

THINKING THINGS THROUGH

- Helping children to develop active listening skills.
- Providing opportunities and time for children to think things through, consolidate thinking and think in depth.
- Assessing and valuing children's existing skills and knowledge, using a variety of strategies.
- Providing opportunities for children to practice using and applying emerging ideas in a range of contexts.
- Teaching children to develop a variety of strategies to overcome difficulties.

LEARNING TOGETHER

- To create an environment where there are plenty of opportunities for learners to talk, where they feel safe, to share ideas.
- To provide children with opportunities to discuss ideas and understandings with other people in variety of group sizes.

- Devising tasks which require interactive group work towards a group outcome with joint responsibilities.
- Teaching children to play different roles in their group such as teammate, coach and leader.
- Encouraging children to reflect on how they work together in groups.

SELF AWARENESS

- Enable children to access their own learning style whilst also helping them to use less preferred styles.
- Becoming more aware of ourselves as learners by reflecting our own learning patterns and preferences.
- To be aware of our own emotion and their effect on learning process.
- Making a variety of opportunities appropriate to their stage of development.

LEARNING TO LEARN

- To stimulate children to appreciate the benefits and pleasures of becoming lifelong learners.
- Teaching children a wide range of skill and making it enjoyable.
- Continuing to discuss our aims and values and working towards becoming a more effective school.
- To create a framework where all learners are working towards becoming a more effective school.



SPORTS

St. Stephen's School has excellent sports and physical education department. The school has a full-fledged football field, cricket pitch, volleyball court, badminton court, basketball court and indoor games. The Annual Sports event of St. Stephen's School is always presided by Guest of Honour like prominent international archer and Rajiv Gandhi Khel Ratna Award Winner Mr. Rahul Banerjee. The school believes in giving best sports based education and facilities to its students. Our school students have won several local, regional, national and international awards in sports.



ACADEMIC PERFORMANCES

LEARNING GLORY IN ACADEMICS

When it comes to academics the performance of St. Stephens's School is really top-notch. The school has produced tremendous academic result both in quality and quantity in the past and it will do so in the future as well. The commendable academic performance of St. Stephen's School really attracts prospective students and their parents from all major areas of the city for it's superseding academic feat, in the international arena. The school prided itself for producing state toppers in ISC and ICSE every year. Students of St. Stephen's School have registered their place in major universities, institutes and college. in academic St. Stephen's school is definitely the crown of the society.



SCHOOL CANTEEN

St. Stephen's School, Dum Dum has a new addition, the "SCHOOL CANTEEN" at our Primary Section, Wesley Department.

Lately, it has become the favourite place within the premises where the students and teachers can avail fresh and hygienic snacks during their recess time.



GAMES ROOM:

Another best-loved place among the children of the Primary Section is the Games Room. It is fully dedicated to fun, relaxation and spending quality time with their classmates. The attractive paintings on the walls and the vibrant colored checker tiles add to its artistry. It also has a panel which helps them recite Rhymes in a fun way.



COMPUTER LAB:



Children here, can equip themselves to face the Digital era at an early age, as practical is often conducted for Computer subject.



EXTRA CURRICULAR ACTIVITIES

The other side of a student's life

St. Stephen's School grooms, nurtures and develops its students beyond academics. St. Stephen's School gets the best out of children in every department. The school teachers and mentors work closely with parents to identify and nurture latent potential of children which ultimately boost their overall character development. Here in St. Stephen's School children can take up scouting activities, team sports, singing & dancing, karate, yoga, art and craft. We have associate members for each of the department and we believe that this "other side of a student's life" must be given a proper sense of empowerment.

DANCE

When it comes to dance our school definitely gives that rhythmic feel to its students to go ahead and shake their legs. Dancing has its own cult following in St. Stephen's School. Students perform in major school functions and take part in various regional and national level competitions.



MUSIC

When it comes to music St. Stephen's School definitely has an extra edge over other schools. We at St. Stephen's School make it mandatory for every student to participate in musical activities. We believe that music brings out the best in children. Being a missionary school we promote singing of hymns of the Lord. We have different musical groups which do the year activities related to music and musical broadways on occasion like Christmas, New Year, School Annual Events and Inter House Music Competitions. We have choir groups which not only perform excellent hymns for the school and Church of North India – Diocese of Barrackpore, but also represent our school in various events in the country.



DEBATE AND ELOCUTION

Our students regularly participate and conduct debates and elocution. Students of St. Stephen's School have strong penchant have won major awards in debates, quizzes and elocution competitions in regional and national level. At St. Stephen's we encourage our children to be efficient public speakers and to cultivate strong liking for general knowledge and current affairs.

YOGA

We at St. Stephen's School understand the value of spirituality and yoga in today's life. Recently we have started yoga and meditation classes for our young students. Yoga and meditation classes have gained huge popularity among the students and parents. We encourage our students to gain maximum out of these exercises, because it provides the much needed respite and relaxation techniques to overcome unwanted academic and other social stress engulfing the life of present day students. We teachers hug children. Zip coats, wipe tears and plan classroom celebrations. We listen to struggling readers and guide beginner writers. We help children understand that there is a big difference between 14 and 41. We read stories and laugh a lot and sometimes cry as well. We know more ways to spell umbrella than anyone would think possible. We find something special in every parent's child and make sure they know it.



ART AND CRAFT

St. Stephen's School recognizes art craft talent of each individual student. Our art teachers are very sincere and dedicated when it comes to developing that extra artistic sense and concept in student's minds. Our Art Teacher holds student's art exhibits frequently to identify artistic potential of our students.



BRIDGING THE GAP BETWEEN THE TEACHERS AND STUDENTS

The teacher student relationship is very important for children. Children spend approximately 5 to 7 hours a day with a teacher for almost 10 months. A positive relationship between the student and teacher is difficult to establish, but can be found for both individuals at either end. The qualities for a positive relationship can vary to set a learning experience approachable and inviting students to learn. A teacher and student who have the qualities of good communications, teaching from the point of view of the teacher and learning from student will establish a positive relationship in the classroom.

At St. Stephen's School, we believe that improving student's relationship with teachers has important, positive and long-lasting implications for student's academic and social development and solely improving student's relationship with their teachers will produce gain in achievement. It largely depends on high quality academic instruction. However, those students who have positive and supportive relationship, with their teachers will attain higher levels of achievement than those students with more conflicting relationship. If a student feels a personal connection to a teacher, experiences frequent communication with a teacher and receives more guidance and praise than criticism from the teacher, then the student is likely to become more trustful of that teacher, show more engagement in the academic content presented, display better classroom behaviour and achieve at higher levels academically. Positive teacher – student relationship draw students into the process of learning and promote their desire to learn, given that the content material of the class is engaging and beneficial.



ST. STEPHEN'S GROUP OF SCHOOLS

A School with a difference

St. Stephen's School and its Growth

It was in the year 1971 when the Diocese of Barrackpore planted a seed of education in the name of St. Stephen. Since then it has taken constant nurturing and watering of this seed on the part of the Diocese of Barrackpore to turn it into what it is today. St. Stephen's Group of Schools, from one in 1971 to twenty three schools in 2022-2023 (near about 13,000 students altogether). Our effort towards providing quality education to the people has always helped us in striving for excellence and will continue to do so in future also.

St. Stephen's Group of Schools - District Wise

Kolkata :

- * St. Stephen's School, Dum Dum

South 24 Parganas :

- * St. Stephen's School, Sonarpur
- * St. Stephen's School, Budge Budge
- * St. Stephen's School, Champahati
- * St. Stephen's School, Nepalgunj
- * St. Stephen's School, Keorapukur
- * St. Stephen's School, Canning
- * St. Stephen's School, Kakdwip
- * St. Stephen's School, Baruipur

North 24 Parganas :

- * St. Stephen's School, Habra
- * St. Stephen's School, Maslandapur

Hooghly :

- * St. Stephen's School, Dankuni

Nadia :

- * St. Stephen's School, Ranaghat
- * St. Stephen's School, Krishnanagar
- * St. Stephen's School, Karimpur
- * St. Stephen's School, Shikarpur
- * St. Stephen's School, Mallapota
- * St. Stephen's School, Chapra

Murshidabad :

- * St. Stephen's School, Sagardighi
- * St. Stephen's School, Berhampur
- * St. Stephen's School, Jiagunj

Other State :

State of Chhattishgarh :

- * St. Stephen's School, Chhattishgarh
- * St. Stephen's School, Saraipalli



ADMISSION INFORMATION

Application for admission is to be made in the prescribed Form available along with the prospectus issued as per the school notice during the month of September/October

Detailed information regarding admissions may be obtained from the school office but not over the telephone. Admissions are usually carried out for Pre-Nursery/Nursery on first come - first served basis on candidates fulfilling basic criteria. It is expected that all the information provided in the form should be accurate because any subsequent change in the same shall not be permitted and should any false information be detected, the said application shall be rejected. It is imperative that in order to qualify for admission in Pre-Nursery/Nursery, a Child must have attained 3+/4+ years of age as on the 1st day April of the academic year for which admission is sought.

Applications, for admission into other classes, are normally called during February and after the commencement of new session. Short-listed candidates are called for interview/Admission test.

All the information provided ought to be accurate and any discrepancy, in this regard, shall go against the candidate's right to admission.

All information regarding provisional admission into Class XI will be put up on the NOTICE Board during the month of February. Admission to Class XI shall be provisional until it is ratified by the board results and from the Council (CISCE).

Parents/Guardians of prospective students are advised not to fall prey to touts or any such person(s) claiming to be representatives of the School Authorities. The school shall not be held responsible should any individual fall prey to any such adverse situation.